

**MINUTES OF THE JOINT MEETING OF THE
TIRZ 17 REDEVELOPMENT AUTHORITY/MEMORIAL CITY REDEVELOPMENT AUTHORITY and
TAX REINVESTMENT ZONE NUMBER SEVENTEEN, CITY OF HOUSTON, TEXAS
BOARD OF DIRECTORS**

October 27, 2020

ESTABLISH QUORUM AND CALL MEETING TO ORDER.

The Board of Directors of the TIRZ 17 Redevelopment Authority/Memorial City Redevelopment Authority and Tax Reinvestment Zone Number Seventeen, City of Houston, Texas, held a regular joint meeting on Tuesday, October 27, 2020, at 8:00 a.m., via videoconference, open to the public, and the roll was called of the duly appointed members of the Board, to-wit:

Position 1 – Marshall B. Heins

Position 2 – John Rickel

Position 3 – David P. Durham

Position 4 – Ann T. Givens, *Chair*

Position 5 – Zachary R. Hodges

Position 6 – Brad Freels, *Vice-Chair*

Position 7 – Glenn E. Airola, *Secretary*

and all of the above were present, with the exception of Director Heins, thus constituting a quorum. Also present were Scott Bean, Josh Hawes, Linda Clayton, and Leticia Rodriguez, Hawes Hill & Associates, LLP; Jessica Holoubek, Allen Boone Humphries Robinson, LLP; and Pat Hall, ETI Bookkeeping Services. Others attending the meeting were Jennifer Curley, COH - Economic Development Dept.; Council Member Greg Travis, District G; Council Member Amy Peck and Liz Miranda, District A; Ben Gillis and Pat Walters, both of Memorial Management District; Laurie Rosenbaum, City of Bunker Hill; Muhammad Ali and Derek St. John, both of Gauge Engineering; Jim Webb, The Goodman Corporation; Margaret Dunlap, METRO; Emily Anderson; Monica Aizpurua; Bruce Nichols; Marlene Gafrick; and David Tresch. Chair Givens called the meeting to order at 8:01 a.m.

RECEIVE PUBLIC COMMENTS.

Public comments were received by David Tresch.

APPROVE MINUTES OF THE SEPTEMBER 29, 2020, MEETING.

Upon a motion duly made by Director Rickel, and being seconded by Director Durham, the Board voted unanimously to approve the Minutes of the September 29, 2020, Board meeting, as presented.

RECEIVE FINANCIAL AND BOOKKEEPER'S REPORT, INCLUDING PAYMENT OF INVOICES, REVIEW OF INVESTMENTS, AND PROJECT CASH FLOW REPORTS.

Ms. Hall presented the Bookkeeper's Report and went over invoices, included in the Board materials. Upon a motion duly made by Director Durham, and being seconded by Director Airola, the Board voted unanimously to accept the Bookkeeper's Report and approve payment of invoices, as presented.

CIP COMMITTEE:

a. Project update and recommendations from Gauge Engineering, LLC

Mr. Ali provided an update on the Briar Branch Channel & Straws Improvements project. He reported the forming and installation of the access road between Bunker Hill and Confederate has begun and landscaping installation begins next week. He provided an update on the Gessner Road Improvements project and stated all underground work has been completed. He reported utility work for the Memorial Drive project started October 5 and the underground work is anticipated to begin in early December. Mr. St. John reported preliminary engineering continues evaluating benefits and impact analysis on deepening the W140 basin.

i. Consider Pay Application No. 23, Briar Branch Channel and Straws Improvements, from Reytec Construction.

Mr. Ali reviewed Pay Application No. 23, Briar Branch Channel and Straws Improvements, from Reytec Construction in the amount of \$15,727.69. He reported Gauge Engineering has reviewed the pay application and concurs with the amount and quantities and is recommending for approval. Upon a motion duly made by Director Rickel, and being seconded by Director Durham, the Board voted unanimously to approve Pay Application 23, Briar Branch Channel and Straws Improvements, from Reytec Construction in the amount of \$15,727.69, as presented.

b. Project update from The Goodman Corporation.

Mr. Webb reported a new FEMA program has been released and The Goodman Corporation is currently reviewing the program to see if any of the Authority's detention projects would be suitable for the program's funding. No action from the Board was required.

c. Project update from SWA.

SWA's Status Report on ongoing projects is included in the Board materials for review.

CONVENE IN EXECUTIVE SESSION PURSUANT TO SECTION 551.072, TEXAS GOVERNMENT CODE, TO DELIBERATE THE PURCHASE, EXCHANGE, LEASE OR VALUE OF REAL PROPERTY.

The Board convened in Executive Session at 8:21 a.m.

RECONVENE IN OPEN SESSION AND AUTHORIZE APPROPRIATE ACTIONS WITH REGARD TO THE PURCHASE, EXCHANGE, LEASE OR VALUE OF REAL PROPERTY.

The Board reconvened in Open Session at 8:32 a.m. Upon reconvening, no action was taken.

ADJOURNMENT.

There being no further business to come before the Board, Chairman Givens adjourned the meeting at 8:33 a.m.


