

**MINUTES OF THE JOINT MEETING OF THE  
TIRZ 17 REDEVELOPMENT AUTHORITY/MEMORIAL CITY REDEVELOPMENT AUTHORITY and  
TAX REINVESTMENT ZONE NUMBER SEVENTEEN, CITY OF HOUSTON, TEXAS  
BOARD OF DIRECTORS**

**February 26, 2019**

**ESTABLISH QUORUM AND CALL MEETING TO ORDER.**

The Board of Directors of the TIRZ 17 Redevelopment Authority/Memorial City Redevelopment Authority and Tax Reinvestment Zone Number Seventeen, City of Houston, Texas, held a regular joint meeting on Tuesday, February 26, 2019, at 9:00 a.m., at the Spring Branch Management District Conference Room, 9610 Long Point Road, Suite 130, , Houston, Texas 77055, open to the public, and the roll was called of the duly appointed members of the Board, to-wit:

Position 1 – Marshall B. Heins  
Position 2 – John Rickel  
Position 3 – David P. Durham  
Position 4 – Ann T. Givens, *Chair*

Position 5 – Zachary R. Hodges  
Position 6 – Brad Freels, *Vice-Chair*  
Position 7 – Glenn E. Airola, *Secretary*

and all of the above were present, with the exception of Directors Heins and Rickel, thus constituting a quorum. Also present were Linda Clayton, Hawes Hill & Associates, LLP; Michelle Lofton, ETI Bookkeeping Services; and Muhammad Ali, Gauge Engineering. Others attending the meeting were Ben Gillis, Memorial Management District; John Jackson; Bruce Nichols and Lois Myers. Chair Givens called the meeting to order at 9:00 a.m.

**APPROVE MINUTES OF THE FEBRUARY 5, 2019, MEETING.**

Upon a motion duly made by Director Freels, and being seconded by Director Durham, the Board voted unanimously to approve the Minutes of the February 5, 2019, Board meeting, as presented.

**CONSIDER PAY APPLICATION NO. 2 FROM REYTEC CONSTRUCTION, BRIAR BRANCH CHANNEL & STRAWS IMPROVEMENTS.**

Mr. Ali reviewed Pay Application No. 2, Briar Branch Channel & Straws Improvements, from Reytec Construction in the amount of \$152,917.70, included in the Board materials. He reported Gauge Engineering has reviewed the pay application and concurs with the amounts and quantities and is recommending for approval. Upon a motion duly made by Director Freels, and being seconded by Director Durham, the Board voted unanimously to approve Pay Application No. 2 from Reytec Construction, Briar Branch Channel & Straws Improvements in the amount of \$152,917.70.

**RECEIVE FINANCIAL AND BOOKKEEPER'S REPORT, INCLUDING PAYMENT OF INVOICES, REVIEW OF INVESTMENTS AND PROJECT CASH FLOW REPORTS.**

Ms. Lofton presented the Bookkeeper's Report and went over invoices, included in the Board materials. Upon a motion duly made by Director Airola, and being seconded by Director Freels, the

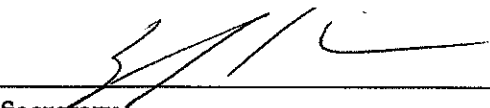
Board voted unanimously to accept the Bookkeeper's Report and approved payment of invoices, as presented.

**RECEIVE PUBLIC COMMENTS.**

Public Comments were received from Lois Myers.

**ADJOURN.**

There being no further business to come before the Board, Chair Givens adjourned the meeting at 9:12 a.m.

  
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Secretary