

**MINUTES OF THE JOINT MEETING OF THE  
TIRZ 17 REDEVELOPMENT AUTHORITY/MEMORIAL CITY REDEVELOPMENT AUTHORITY and  
TAX REINVESTMENT ZONE NUMBER SEVENTEEN, CITY OF HOUSTON, TEXAS  
BOARD OF DIRECTORS**

**June 20, 2023**

**ESTABLISH QUORUM AND CALL MEETING TO ORDER.**

The Board of Directors of the TIRZ 17 Redevelopment Authority/Memorial City Redevelopment Authority and Tax Reinvestment Zone Number Seventeen, City of Houston, Texas, held a regular joint meeting at Hawes Hill & Associates LLP, 9600 Long Point Road, Spring Branch District Conference Room, Suite 250, Houston, Texas 77055, open to the public on Tuesday, June 20, 2023, at 8:00 a.m., and open to the public via videoconference, and the roll was called of the duly appointed members of the Board, to-wit:

Position 1 – Andy Iversen

Position 2 – John Rickel, *Vice-Chair*

Position 3 – David P. Durham, *Secretary*

Position 4 – Ann T. Givens, *Chair*

Position 5 – Zachary R. Hodges, *Asst. Secretary*

Position 6 – Brad Freels

Position 7 – Dan Moody III

and all of the above were present, with the exception of Directors Hodges and Moody, III, thus constituting a quorum. Also present were Scott Bean and Linda Clayton, Hawes Hill & Associates, LLP; Sanjay Bapat, Allen Boone Humphries Robinson, LLP; and Jennifer Landreville, ETI Bookkeeping Services. Others attending the meeting were Andrew Busker, COH - Economic Development Dept.; Council Member Amy Peck, District A; Gabrielle Luevano, Memorial Management District; Gerardo Barrera and Elvin Hernandez, City of Bunker Hill; Deanna Harrington, State Rep. DeAyala's Office; Muhammad Ali, Gauge Engineering; Bruce Nichols; and Marlene Gafrick. Chair Givens called the meeting to order at 8:02 a.m.

**RECEIVE PUBLIC COMMENTS.**

There were no public comments.

**APPROVE MINUTES OF THE MAY 2, 2023, REGULAR MEETING.**

Upon a motion made by Director Rickel, and seconded by Director Freels, the Board voted unanimously to approve the Minutes of the May 2, 2023, Board meeting, as presented.

**RECEIVING FINANCIAL AND BOOKKEEPER'S REPORT, INCLUDING APPROVAL OF PAYMENT OF INVOICES, REVIEW OF INVESTMENTS, AND CASH FLOW REPORTS; AND RATIFY PAYMENT OF MAY INVOICES.**

Ms. Landreville presented the Bookkeeper's Report and went over invoices, including a copy of the May invoices paid for ratification. Upon a motion made by Director Rickel, and seconded by Director Durham, the Board voted unanimously to accept the Bookkeeper's Report, approved payment of current invoices, and ratified payment of May invoices, as presented.

**CIP COMMITTEE UPDATE AND RECOMMENDATIONS:**

**a. Receive update from Gauge Engineering, LLC.**

Mr. Ali provided an update on projects, a copy of the progress report is included in the Board materials. He reported all punch list items have been completed for Memorial Drive Phase I. He reported when the City conducted the CCTV it identified a sanitary sewer liner coming off and the contractor will fix before the final walk-thru with the City to close out the project. No action from the Board was required.

**b. Receive update from The Goodman Corporation.**

The Goodman Corporation status report is included in the Board materials for review. No action from the Board was required.

**c. Receive update from SWA.**

SWA's status report is included in the Board materials for review. No action from the Board was required.

**CONSIDER FY2024 BUDGET.**

Mr. Bean reported the proposed FY2024 Budget is included in the Board materials. Mr. Rickel reported the CIP Committee has reviewed and is recommending for approval. Upon a motion made by Director Rickel, and seconded by Director Freels, the Board voted unanimously to approve the FY2024 Budget.

**ADJOURN.**

There being no further business to come before the Board, Chair Givens adjourned the meeting at 8:13 a.m.

  
Asst. Secretary