

MINUTES OF THE BOARD OF DIRECTORS MEETING  
TIRZ 17 Redevelopment Authority/Memorial City Redevelopment Authority  
City of Houston, Texas  
December 12, 2012

The Board of Directors (the "Board") of the TIRZ 17 Redevelopment Authority/Memorial City Redevelopment Authority (the "Authority") met in regular session, open to the public, on December 12, 2012, in the HEB Community Room, 9710 Katy Freeway, Houston, Texas.

Board members in attendance:

Ann T. Givens  
Glenn Airola  
David A. Hamilton, P.E.  
John Rickel  
Bob Tucker  
Brad Freels  
Zachary R. Hodges

Board members not in attendance:

Consultants in attendance:

Michelle Lofton - ETI Bookkeeping Services  
Rafael Ortega - Lockwood, Andrews & Newnam, Inc. ("LAN")  
Trey Lary and Susan Hostetler - Allen Boone Humphries Robinson LLP

City of Houston representatives in attendance:

Gwen Tillotson, Mary Buzak, and Jack Valinski - City of Houston (the "City")

**1. Call Meeting to Order**

Having established that a quorum of the Board was present, Director Givens called the meeting to order. All agenda items were considered in order.

**2. Public Comments**

Ms. Virginia Gregory commented on drainage and detention in the area and the W140 detention basin.

Ms. Roberta Prazak commented on the new executive director search, the City's project on Tallowood, the regional drainage study, and W156.

Mr. Ed Browne commented on detention and the Tallowood project.

### **3. Minutes**

The Board reviewed the minutes of the October 30, 2012, meeting and requested the minutes be revised to correct typographical errors. Following discussion, Director Rickel moved to approve the minutes as revised. The motion was seconded by Director Hamilton, and carried, with Directors Tucker and Rickel abstaining from the vote.

### **4. Financial and Bookkeeping Matters**

Ms. Lofton reviewed the financial report for November and presented checks for payment by the Authority. After review and discussion, Director Airola moved to approve the financial report and payment of the bills presented. The motion was seconded by Director Hamilton and carried unanimously.

### **5. Barryknoll East Improvement Project**

The Board noted there was no update regarding the Barryknoll East Improvement project. No action was necessary for this agenda item.

### **6. Status of Ongoing Projects**

Mr. Ortega reported on the status of the Authority's active projects. Mr. Ortega updated the Board regarding the W140 detention basin. He discussed the relocation of utilities in connection with the project. Mr. Ortega updated the Board on discussions with Harris County Flood Control District regarding the detention basin conveyance and ongoing maintenance. He also discussed the status of the W140 channel improvements.

### **7. Updating the Regional Drainage Study**

Director Rickel discussed updating the Regional Drainage Study to incorporate new development and the consideration of new drainage improvements not included in the original study. Mr. Ortega discussed the decision to exclude W156 from the Regional Drainage Study because its directional flow does not impact the drainage area. Following discussion, Director Rickel moved to authorize LAN to prepare a proposal to update the Regional Drainage Study, including a scope of work and fees. Director Hamilton seconded the motion, and it passed by unanimous vote.

### **8. Report Regarding Search for Executive Director**

Director Givens updated the Board on the status of the search for the executive director.

**9. Public Forum Regarding Projects**

The Board discussed the January 8, 2013 public forum regarding Authority capital improvement projects.

**10. Next Board Meeting Date**

The Board agreed to hold the next meeting on January 29, 2013.

**11. Resolution Regarding Establishment of Board of Advisory Directors in Response to Public Comments**

Director Tucker stated he has withdrawn his request that the Board consider a Resolution Regarding Establishment of Board of Advisory Directors.

**12. Convene in Executive Session Pursuant to Section 551.072, Texas Government Code, to Deliberate the Purchase, Exchange, Lease or Value of Real Property**

At 8:53 a.m., Director Givens announced the Board will meet in executive session to deliberate the purchase, exchange, lease or value of real property.


**13. Reconvene in Open Session and Authorize Appropriate Action Regarding the Purchase, Exchange, Lease or Value of Real Property**

At 9:23 a.m., the Board reconvened in open session. No action was taken.

**14. Adjournment**

There being no additional matters for the Board's consideration, Director Rickel moved to adjourn the meeting. Director Hodges seconded the motion, and it passed unanimously.

Approved:



A handwritten signature in black ink, appearing to read "Dan Hodges", is written over a horizontal line.

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