

MINUTES OF THE BOARD OF DIRECTORS MEETING
TIRZ 17 Redevelopment Authority/Memorial City Redevelopment Authority
City of Houston, Texas
October 30, 2012

The Board of Directors (the "Board") of the TIRZ 17 Redevelopment Authority/Memorial City Redevelopment Authority (the "Authority") met in regular session, open to the public, on October 30, 2012, in the HEB Community Room, 9710 Katy Freeway, Houston, Texas.

Board members in attendance:

Ann T. Givens
Glenn Airola
David A. Hamilton, P.E.
John Rickel
Bob Tucker
Brad Freels

Board members not in attendance:

Zachary R. Hodges

Consultants in attendance:

Michelle Lofton - ETI Bookkeeping Services
Rafael Ortega - Lockwood, Andrews & Newnam, Inc.
Trey Lary and Susan Hostetler - Allen Boone Humphries Robinson LLP

City of Hedwig Village representative in attendance:

Mayor Sue Speck

City of Houston representatives in attendance:

Council Member Helena Brown
Council Member Oliver Pennington
Enrique Reyes, Counsel Member Brown's office
Ralph De Leon, Mary Buzak, Jesse Bounds, Jack Valinski, and Marta Crinejo - City of Houston (the "City")

1. Call Meeting to Order

Having established that a quorum of the Board was present, Director Givens called the meeting to order. All agenda items were considered in order, except Agenda Item 13 was included with Agenda Item 7.

Director Givens introduced Directors Rickel, Tucker and Hamilton as new Board members, and welcomed them to the Board.

2. Public Comments

Mayor Speck commented on drainage and expressed support for the Barryknoll East improvement project. She commented on the need for improvements at Bunker Hill and Gaylord. Mayor Speck encouraged approval of the budget for the Barryknoll East improvement project.

Mr. Chuck Davidson welcomed the new Board members and thanked the prior Board members for their service. He requested the Board address the City's concerns regarding the Authority's budget.

Ms. Virginia Gregory welcomed the new Board members and thanked the prior Board members. She commented on the Barryknoll improvement project, on W140, and detention requirements.

Mr. Hugh Rawl commented on drainage in Frostwood, on expiration of the Public Improvement Development Contract, the public's involvement in the planning process, detention, possible expansion of W140, and the Barryknoll improvement project.

Mr. David Caddy commented on W140 and W151 and detention.

Mr. Ed Browne welcomed the new Board members. He commented on drainage and detention needs, and requested the Board prioritize projects that have the most immediate drainage benefit.

Ms. Lois Meyers commented on the creation of the Zone and detention.

Ms. Sherry Callum commented on detention and the need for improvements on the north side of I-10.

3. Report from Chair

Director Givens discussed the procedure for receiving public comments. She discussed plans to hire a new Executive Director. Director Givens asked for the public's forbearance during this transition period.

Director Givens discussed the committee to conduct the Executive Director search. She stated that she and Directors Hamilton and Airola have agreed to serve on the search committee. She reported a consulting firm may be engaged to assist in the search for an Executive Director. Director Givens reviewed a tentative schedule for hiring the next Executive Director.

4. Minutes

The Board reviewed the minutes of the September 25, 2012, meeting. Following discussion, Director Airola moved to approve the minutes as submitted. The motion was seconded by Director Freels, and carried, with Directors Tucker and Rickel abstaining from the vote.

5. Financial and Bookkeeping Matters

Ms. Lofton reviewed the financial reports for September, and presented checks for payment by the Authority. Mr. Lary stated there are several banking forms for execution by the new Board. After review and discussion, Director Freels moved to approve the financial report and payment of the bills presented, including execution of banking forms as necessary. The motion was seconded by Director Airola and carried unanimously.

6. FY 2013 Budget and CIP

7. Status Report on Authority Projects

Director Givens requested that Agenda Items 6 and 7 be considered together.

Mr. Ortega reported on the status of the Authority's active projects. He updated the Board on the Barryknoll East improvement project. He responded to questions regarding the improvements suggested by the Regional Drainage Study and the need for a regional drainage solution.

Mr. Ortega then updated the Board regarding the W140 detention basin. He updated the Board on discussions with Harris County Flood Control District regarding the basin and ongoing maintenance. He also discussed the status of the W140 channel improvements.

Mr. Ortega updated the Board on the North Gessner/North Witte drainage and roadway improvement project as well as the proposed Lumpkin Road drainage and roadway improvements.

8. Termination of Agreement for Administrative Services with Harris County Municipal Management District No. 1

Mr. Lary reviewed the Agreement for Administrative Services between the Authority and Harris County Municipal Management District No. 1 ("District No. 1") and the amendment to the agreement. He reported that due to the resignation of the Executive Director, District No. 1 has requested the Authority to acknowledge

termination of the agreement as of October 15, 2012. Mr. Lary stated he serves as attorney for District No. 1, and that Director Airola also serves on the Board of District No. 1. The Board reviewed the provisions of the agreement. Following review and discussion, Director Hamilton moved to authorize the Chair to sign the letter from District No. 1 consenting to early termination of the Agreement for Administrative Services. Director Freels seconded the motion and it carried, with Director Airola abstaining from the vote.

9. Committee to Search for Executive Director and Study Engineering Procurement

10. Authorize the Chair to Enter into an Agreement with Marsh Darcy Partners, Inc. for Services Relating to the Executive Director Search

Director Givens and Mr. Lary discussed the Executive Director search. The Board considered entering into an agreement with Sue Darcy of Marsh Darcy Partners, Inc. to assist in this matter. Following discussion, upon a motion made by Director Rickel and second by Director Hamilton, the Board voted unanimously to: (1) appoint Directors Airola, Hamilton, and Givens to a committee to conduct the Executive Director search and to study engineering procurement; and (2) authorize the Chair to enter into an agreement with Marsh Darcy Partners, Inc. for services relating to the Executive Director search on a time and materials basis not to exceed \$30,000.

11. Convene in Executive Session Pursuant to Section 551.072, Texas Government Code, to Deliberate the Purchase, Exchange, Lease or Value of Real Property

12. Reconvene in Open Session and Authorize Appropriate Action Regarding the Purchase, Exchange, Lease or Value of Real Property

It was not necessary to meet in Executive Session.

13. Lumpkin Improvement Project

Discussion of the Lumpkin improvement project was included under Agenda Item 7.

14. Next meeting planned for December 12, 2012

Director Givens stated the next meeting will be held December 12, 2012.

15. Adjournment

There being no additional matters for the Board's consideration, Director Rickel moved to adjourn the meeting. Director Airola seconded the motion, and it passed unanimously.

Approved:



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